

**NORTH CENTRAL ESD
REGULAR BOARD MEETING
January 3, 2019**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, January 3, 2019.

Attending

P—Jeff Schott, Chair-June 2021
P—Jim Doherty-June 2021
P—Kristen Neuberger-June 2019
A—Amy Derby -June 2019
A—Sarah Rucker -June 2021
P—Greg Greenwood -June 2019 – Via Phone
P—Penny Grotting, Superintendent
P—Kim Domenighini, Bus. Mgr.

Visitors:

Stacy Shown
Kalie Rolfe
Carrie Somnis
Rinda Montgomery
Ron Carroll

CALL TO ORDER

Jeff opened the Board Meeting at 6:08 p.m.

Public Input:

CONSENT AGENDA

MINUTES & FISCAL RECEIPTS

The minutes & fiscal receipts from the November 1, 2018 regular board meeting were distributed for review via email November 13, 2018.

Motion— Jim, seconded by Kristen, to approve the November minutes with clarification that the City of Condon would like to contract for Tech Services through the ESD and not internet.

VOTING—*Unanimously approved.*

Motion— Kristen, seconded by Jim, to approve the fiscal receipts.

VOTING—*Unanimously approved.*

Jim Smith sent a letter to Jeff Schott stating what a wonderful job Penny Grotting has done for Fossil School District and has been a great help for his district.

SUPERINTENDENT REPORT

- Penny passed certificates to each board member for Board Appreciation month. Penny thanked each board member for all that they do for the schools and our ESD.
- Penny passed out the candidate filing SEL 190 form for each board member whose term will expire on June 30. Kristen Neuberger, Greg Greenwood and Amy Derby will need to return the form to their County Courthouse by March 21, 2019 to be on the May 2019 ballot.

- Gabi DeLeone has been providing support with SWIS training to Condon School District through the regional Chronic Absenteeism grant in partnership with Columbia Gorge ESD.
- January 16, 2019, Columbia Gorge ESD will host a Chronic Absenteeism training with Jessica Sprick, to help schools engage to get students in the classrooms.
- Mauree Donahue-Revier has been providing new teacher mentoring services to Condon School District through a partnership with Columbia Gorge ESD.

Job Descriptions

- Penny passed out two job descriptions: Business Manager and IT Specialist. There are job descriptions that need to go to the union to be approved. Penny will send out the remaining job descriptions to the board and will approve on March 7.

OPK Update

- Carrie stated that everything is going well. She is trying to get Wheeler County policy members connected to go to Sherman County policy council members.
- Carrie stated that there is progress with the Policy Council. Carrie has left a message with Donna Schnitker, Consultant and hopefully she will help with guidance for OPK. Carrie is working to schedule training to preschools to make sure all schools use Creative Curriculum appropriately.

HVAC

- There are three main units on the roof of the building that provide heat/air throughout the building. Two of the units have broken condensers and are only working on electrical heat, not with the heat pump.
- Jeff has contacted MFIA Consulting Engineering firm that he has worked with in the past to provide engineering services for the replacement HVAC units. The ESD will need to put out a RFP for the HVAC system in June to have the new units replaced in the summer months.
- Jeff stated that we could downsize the units due to the configuration over the last 15 years and how the office spaces have moved around.
- Jeff would recommend having MFIA, Consulting Engineers, for Retro fitting our HVAC system.

Motion— Jim, seconded by Kristen, to accept the proposal from MFIA Consulting Engineering.

VOTING—*Unanimously approved*

TECH Update

- Cody Harmon provided tech update via a phone call.
- The E-Rate RFP Fiber is ready to go. The initial cost for NCESD will be about 8% and will be split out over the next four years. All of the six districts will be on the RFP.
- Many of the school districts back up batteries were ordered at the same time several years ago, and now they are all failing. The ESD will be ordering batteries for many of the districts that need to be replaced.
- Mitchell's server is out of space and needs to be replaced, but Cody would like to wait until there is fiber to all of the school districts. At that time there are options that the ESD will be housing all of the data and the school districts won't have servers on site. The servers will be housed at the ESD.
- North Central ESD has entered into an Intergovernmental Agreement with Willamette ESD, which will provide preparation, management, verification, audit support, state permitting, land use agreements, complaints, and posting the RFP on our behalf. The cost for their services will be no more than \$25,000.

NEW BUSINESS:

Local Service Plan

Motion— Jim, seconded by Kristen, to approve the Local Service Plan for the 2019-2020.

VOTING—*Unanimously approved*

Tech Service Contract

Motion— Jim, seconded by Kristen, to approve the Technology Services Intergovernmental Agreement with Columbia Gorge ESD for the 2018-2019.

VOTING—*Unanimously approved*

Personnel/Licensure Discussion

Jeff stated that this is not a hearing, but to hear facts pertaining to the Unpaid Administrative leave for Ms. Montgomery.

- Ms. Montgomery has been put on Unpaid Administrative Leave due to non-renewal of Administrative License.
- Penny passed out a packet of information stating facts with the timeline of the licensure non-renewal. As of today Ms. Montgomery's license is still expired.
- Ms. Montgomery read a letter from her Attorney Deborah Phillips, Phillips Reynier Summerfield & Cline LLP Attorneys at Law, stating she is eligible for an emergency administrator license from TSPC.
- Ms. Montgomery stated in her words why she should be given an emergency administrator license.

The board would like to have Accuity present the audit at the next board meeting. Kim will contact Accuity to have them present the audit at the next board meeting.

Next meeting: March 7, 2019 6:00pm

ADJOURNMENT

With no further business, the meeting was adjourned at 7:26 p.m.

JEFF SCHOTT, CHAIR

KIM DOMENGIHINI, BUS. MGR.